

1.The Broadway Gallery Membership Information

The Broadway Gallery is a cooperative gallery established in 1982. We welcome artwork and membership from artists from the local area—Northwest Oregon and Southwest Washington. All members pay dues and a commission on sales monthly. There is a one-time commitment fee of \$125.00 to initiate the membership. The fee will be assessed after a three month probationary period.

Types of Membership and Requirements:

Full Membership (B-Member)

- pay \$30.00 dues per month and a 20 percent commission on sales
- staff the gallery about 4-5 shifts per month with extra during holiday season.
- Fill a job and attend the monthly business meetings currently held on the first Tuesday of each month from 4pm to 6pm.
- After the completion of the 3-month training and probationary period, pay the one-time membership fee of \$125.00 (fee may be paid in installments arranged with the dues chairperson.)
- Participate in all re-hangs, (about 3-4 times per year for a full day)
- Rotate your artwork about every six months.

Consignment membership (C-member)

- Pay \$30.00 dues per month (initially 3 mo. In advance) and a 35 % commission on sales
- Pay \$125.00 one-time membership fee after the 3-month probationary period. (fee may be paid in installments arranged with the dues chairperson)
- Make a minimum 3- month commitment to the Gallery
- (optional) C-members are welcome to attend the monthly business meetings
- Rotate your artwork about every six months to keep the Gallery fresh.

Teachers

- All teachers pay a 20% commission on class fees for classes taught at the Gallery or on classes advertised through the gallery flyer.
- Non-members may teach classes at the Gallery after jurying their art work. The criteria for quality and originality are the same as for members.
- Non-member teachers pay 25% commission on class fees.

Adding work in a new medium or category:

Members wishing to display work in an additional category or medium than that accepted by jurying already, must jury in the new medium the same as a new member would. However, current members would not need to fill out an application. Instead, they must notify the jury chair, Susan Supola, by email or telephone (supolas@gmail.com, 406-871-7982) by the last Monday of the month in which they wish to jury.

How to become a Member of the Broadway Gallery:

1. Fill out the application form and deliver it in person or by mail to the Broadway Gallery by the 4th. Monday of the month. If you have questions, phone the jury committee chair, Susan Supola, at 406-871-7982 or email supolas@gmail.com.
2. The jury process is explained on the last page of the application. Keep this page.

Types of Membership and Requirements:

Full Membership (B-Member)

- pay \$30.00 dues per month and a 20 percent commission on sales
- staff the gallery about 4-5 shifts per month with extra during holiday season.
- Fill a job and attend the monthly business meetings currently held on the first Tuesday of each month from 4pm to 6pm.
- After the completion of the 3-month training and probationary period, pay the one-time membership fee of \$125.00 (fee may be paid in installments arranged with the dues chairperson.)
- Participate in all re-hangs, (about 3-4 times per year for a full day)
- Rotate your artwork about every six months.

Consignment membership (C-member)

- Pay \$30.00 dues per month (initially 3 mo. In advance) and a 35 % commission on sales
- Pay \$125.00 one-time membership fee after the 3-month probationary period. (fee may be paid in installments arranged with the dues chairperson)
- Make a minimum 3- month commitment to the Gallery
- (optional) C-members are welcome to attend the monthly business meetings
- Rotate your artwork about every six months to keep the Gallery fresh.

Teachers

- All teachers pay a 20% commission on class fees for classes taught at the Gallery or on classes advertised through the gallery flyer.
- Non-members may teach classes at the Gallery after jurying their art work. The criteria for quality and originality are the same as for members.
- Non-member teachers pay 25% commission on class fees.

Adding work in a new medium or category:

Members wishing to display work in an additional category or medium than that accepted by jurying already, must jury in the new medium the same as a new member would. However, current members would not need to fill out an application. Instead, they must notify the jury chair, Susan Supola, by email or telephone (supolas@gmail.com, 406-871-7982) by the last Monday of the month in which they wish to jury.

How to become a Member of the Broadway Gallery:

1. Fill out the application form and deliver it in person or by mail to the Broadway Gallery by the 4th. Monday of the month. If you have questions, phone the jury committee chair, Susan Supola, at 406-871-7982 or email supolas@gmail.com.
2. The jury process is explained on the last page of the application. Keep this page.

Other Responsibilities and Rules:

Payment to artists from sales are monthly following the first Tuesday. B-members' checks are delivered at the monthly meeting, or placed in your mailbox at the gallery. C-members' checks will be mailed along with minutes of the monthly meeting. Commission is deducted from the sales price.

Custom orders: All members are expected to pay the Gallery a commission on all sales or custom orders initiated as a result of customers' contact through the Gallery.

Underselling: All members agree not to undersell the Broadway Gallery prices at other shows or venues or at studio sales.

Quality Standards:

All members must meet The Broadway Gallery standards for matting and framing-- 100% acid free or acid neutral mat and backing materials and mounting materials.

Accurate mat cutting and appropriate frames are important, and all 2-dimensional work must be wired, with ends if wire taped. NO saw tooth or other type hanger allowed.

Clay work must be glazed with 100% lead-free glazes. Glazes containing barium or any other suspicious chemicals cannot be used on any dining ware. Raku or other porous work that does not hold water should be labeled.

Leave of Absence:

Any Member may request a leave of absence and it would be granted by the board of full memberships. There are two types of leave:

1. Become a C-member temporarily, paying current C-member dues and commission. Work remains in gallery. The member must complete all work shifts owed prior to any leave.
2. Remove work from the Gallery and pay no dues. Request must be submitted in writing for a definite length of time, up to 6 months, which may be extended. If longer than one-year, artist must re-jury to become a member again. The \$125.00 fee will not be charged again if it was paid the first time.

Insurance:

Because all artwork belongs to the individual artists, insurance is the responsibility of the artist. The Broadway Gallery is NOT insured against theft except in case of breaking and entering. Members will not hold the Broadway Gallery responsible for items missing from inventory and presumed to be shoplifted.

Every effort is made to display work in a safe effective manner. If the artist has suggestions or display props—speak to the hanging chairperson.